

Frithelstock Parish Council

Clerk and RFO: Mrs Kate Graddock BA (Hons)
4 Springfield, Petrockstowe, Okehampton, Devon, EX20 3HF
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To: Cllrs A Hardwick, E Hunkin, C Stevens, M Thomas and Mrs S Connor.

You are hereby summoned to attend a meeting of **Frithelstock Parish Council** which will be held on **Thursday 7th September 2023 at 7.00pm** in **The Village Hall, Frithelstock.**

PLEASE NOTE, THIS MEETING WILL BE HELD INSTEAD OF THE MEETING SCHEDULED FOR 13TH SEPTEMBER 2023.

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend. Please use the link above to access the meeting or contact the Clerk for telephone attendance details.



Mrs Kate Graddock BA (Hons)
Clerk and RFO
2nd September 2023

AGENDA

- 1. Election of Chairman**
- 2. Election of Vice Chairman**
- 3. Apologies for absence**
To receive and approve any apologies for absence.
- 4. Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
- 5. Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 6. Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 12th July 2023. Available via the website.
- 7. Reports from Outside Bodies**
 - a) To receive a report from Devon County Councillor, A Saywell.
 - b) To receive report from Torrridge District Councillor, P Pennington.
 - c) To receive report from Police.

- 8 Resignation and Co-option Process**
To note resignations from T Warrington and M Baker and confirm Co-option Process (Co-option Policy attached).
- 9 Planning**
 - a) To consider Planning Applications:**
1/0824/2023/FUL | Extension & alterations to existing outbuilding, creation of access link between main dwelling and outbuilding including additional window. | Broad Park Frithelstock Torrington Devon EX38 8JJ
Applicant: Mr C Stevens
 - b) To ratify comments submitted of Approval for the following application:**
1/0580/2023/FUL, Concreting of existing track at Land At Grid Reference 244615 120086, Monkleigh.
- 10 Hardstanding for benches at the Playing Field**
To receive further information and consider actions on hardstanding for benches at the Playing Field.
- 11 2022-23 Audit**
To receive confirmation from PKF Littlejohn that Council is exempt (attached for Cllrs).
- 12 Road Warden Scheme**
To receive update on Road Warden Scheme including whether the Parish Council want to sign up to scheme given there is currently no Chapter 8 Training available. (Road Warden Agreement attached for Cllrs).
- 13 Website**
Item requested by Cllr Stevens. To discuss present website and consider any actions therefrom.
- 14 Members of the Public speaking within items during the meeting**
Item following the last meeting. To discuss actions in relation to members of the public speaking within items during the meeting.
- 15 Grass Cutting 2024**
To note confirmation from M Baker that he is handing back the grass cutting contract from 31st March 2023 and consider options for grass cutting from 1st April 2024.
- 16 Payments and Receipts to date**
To approve Payment and Receipts
- 17 Councillors' Reports and Items for Future Agenda**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18 Part B. Exclusion of Press and Public for the following item**
That the following item under Section 1(2) of the public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involved likely disclosure of confidential information
- 19. Resignation of the Clerk**
To confirm Resignation of the Clerk and consider terms and recruitment.